Clinical Informaticist

Job Description

Job Classification: Exempt
Work Schedule: Monday through Friday, 8:00 a.m. to 5:00 p.m.
Reporting Structure: MPCA Chief Operating Officer (COO) and MHP Chief Executive Officer (CEO)

Organization:
The Missouri Primary Care Association (MPCA) is a non-profit organization, which explores and implements activities aimed at providing and promoting high quality, accessible health care services to underserved urban and rural populations in Missouri. MPCA provides staffing support to MissouriHealth+ (MHP). MHP is a clinically integrated network of Community Health Centers across Missouri. MHP supports its participating Community Health Centers by providing resources to invest into care coordination infrastructure, easing the burden of interacting with multiple payors emerging value-based purchasing programs and implementing a clinical quality improvement program to increase the value Community Health Centers bring to the patients and communities they serve.

Primary Accountability:
The Clinical Informaticist will spend half of their time reporting to MHP and will have the charge of determining clinical information technology requirements including but not limited to, analytics, decision support, and workflow support in service of the quality and patient safety goals of the organizations. This position is responsible for the protection and privacy of information, information governance, as well as data quality, literacy and content.

Major Duties:
- Provides support to MPCA and MHP in order to establish requirements for population health management technology, as well as participates in the selection of the optimal system.
- Participates in the development and execution of the clinical integration and improvement strategies, including clinical efforts for improved patient outcomes, improved efficiencies and reduced variations in care.
- Oversees the implementation and use of the clinical informatics systems, including population health management and analytics tools, in order to support quality and performance improvement initiatives.
- Provides analytical, technical, and problem resolution with clinical information and population health management technology as it relates to the end-user (clinical/provider) accessibility, usability, workflow/processes, policies and procedures.
- Communicates and promotes the use of informatics to clinical staff, medical executive committees, and any other designated individuals by presenting and discussing approaches to support safe patient-centered care.
- Trains and educates the MPCA and MHP staff, as well as members on the use of population health management and clinical informatics systems.
- Builds professional skills by maintaining awareness of the health care environment, clinical information systems technology, evidence-based practice, leadership and informatics industry trends and standards.
- Conducts data analytics for planning and research purposes, as requested and appropriate.
- Supports the evaluation and continued improvement of clinical practice environments.
- Monitors the “Meaningful Use” criteria of electronic medical records systems to ensure MPCA and MHP are meeting all designated standards.
- Performs additional duties as assigned by the COO of MPCA and the CEO of MHP.
Qualifications:
- Master’s degree from an accredited college or university in a health or business related field or informatics is required. Significant experience may be substituted for some portion of the educational requirements.
- At least three (3) to five (5) years of experience in EHR and database maintenance is required.
- Previous experience in data systems is required.
- Strong knowledge of and the ability to effectively utilize all Microsoft Office applications.
- Excellent communication skills including oral, written and public presentation.
- Ability to learn additional software applications.
- Ability to analyze complex problems and make recommendations based on research interests of clinical staff, availability of data and research methodology considerations.
- Ability to work with strict confidentiality requirements, as well as utilize good judgment in the preparation and distribution of confidential information.
- Ability to manage a variety of tasks and prioritize individual workload responsibilities.
- Ability to communicate clearly and professionally through both verbal and written skills at multiple levels of positions, such as individuals at the QI health center, quality coaches, nursing staff, support staff and clinicians.
- Ability to enter data and convey highly technical and intelligent information to clinical staff.
- Ability to understand and carry out complex directions.
- Ability to effectively manage multiple projects and activities on a routine basis with minimal supervision.

Physical Demands:
- Ability to sit for extended periods of time.
- Ability to read computer screens, mail, e-mail and talk on the phone.
- Ability to unpack and move supplies up to twenty-five (25) pounds.

Work Environment:
- Professional and deadline-oriented environment in an office setting.
- Interaction with internal and external customers.

Additional Duties:
Additional duties and responsibilities may be added to this job description at any time. The job description does not state or imply that these are the only activities to be performed by the employee(s) holding this position. Employees are required to follow any other job-related instructions and to perform any other job-related responsibilities as requested by their supervisor.